

Starr Healthcare Reference - An Indispensable Healthcare Reference Source



STARR HEALTHCARE REFERENCE

- Emergency Department Policies, Procedures, and Protocols

Hundreds of policies - Emergency department plus other hospital departments.

- History & Physical Forms (Emergency Department / Clinics)

Specific forms designed for various presenting complaints.

- Advanced Trauma Life Support Policies and Procedures

Great framework upon which to build your trauma policies.

- Forms, Forms, and More Forms

A large variety of forms to use in designing your healthcare facility's forms.

- Discharge Instructions

Review these references to write your own discharge instructions.

- Quality Assurance Policies, Forms, and Checklists

This information alone is more than worth the price of the entire reference.

- Orientation Information

Nurse orientation information and checklists.

- Employee Health

Needle sticks, AIDS, Hepatitis B, and more.

- Medical Staff Applications, Bylaws, Rules, and Regulations

Sample information used by medical staffs.

- Emergency Department Physician Contracts

Sample contracts used for emergency department physicians.

PLUS MORE!

MORE INFORMATION !!!

SHR 2003 has been updated! The new Starr Healthcare Reference (SHR) 2004 contains twice the information of the 2003 edition. It also contains many more sample forms. There are over 1,000 policies and procedures and over 5,000 pages of information if printed. Don't wait! Order the Starr Healthcare Reference today.

A PARTIAL LISTING OF THE INFORMATION IN STARR HEALTHCARE REFERENCE

•Emergency Department Standards Of Care, •Hospital Standard Policy Manual Introduction, •Nursing Service Policy On Policy Changes, •Policies And Procedures For Patient Care, •Statement Of Philosophy Of General Hospital, •Philosophy Of Nursing Service Department Of General Hospital, •Nursing Service Standards Of Nursing Care, •Hospital Employers Problem Solving, •Patient Care Responsibility Of The Emergency Department Nurse, •Statement On Nondiscrimination, •Organizational Plan And Departmental Relationships, •Guidelines (Standards) Of Care Emergency Department, •Director Of Emergency Department Services, •Registered Nurse Duties Before Arrival Of Physician, •Emergency Department Orientation,

OVER 1,000 POLICIES & PROCEDURES!

•General Instructions For All Procedures, •Voluntary Free Care To Patients, •Social Work Services In The Emergency Department, •Guidelines For Emergency Room Physician's Fees, •Emergency Diversion Of Patients, •Nursing Service And Other Staff Coverage, •Nursing Service Policy, •Delegation Of Responsibilities/Chain Of Command, •Emergency Services Organizational Chart, •The Patients Bill Of Rights, •Emergency Department Ministry And Pastoral Care, •Procedures Not Allowed In The Emergency Department, •Limitation Of Procedures Allowed In The Emergency Department, •Surgical Procedures And The Use Of Anesthesia, •Anesthesia In The Emergency Department, •Change Of Shift Report, •Medical Director Of The Emergency Department, •Documentation Dictation, •Rape Examination, •Patient With Suspected Myocardial Infarction, •Patients Who Return To The Emergency Department, •Physician Follow-Up Of Patients, •Transfer Of Patients To Radiology Department, •Telephone Diagnosis, •Employee Physicals, •Reportable And Legal Cases, •Emergency Nursing Protocols, •Release Of Information, •Training Of Nurses And Paramedical Personnel, •Disaster Plan, •Request For Assistance From Floor, •Pronouncing Death Outside The Emergency Department, •Examination Of Patents, •Leaving The Emergency Department, •Change Of Emergency Department Physician Coverage, •Basic Cardiac Life Support And Advanced Cardiac Life Support, •Protocols For Emergency Department Physicians, •Do's And Don'ts For The Physician Who Wishes To Avoid Malpractice Suits, •High Risk Categories In The Emergency Department, •Orientation Information For Physicians, •Physician's Manual, •Medical Staff Coverage, •Nursing Service Coverage In The Emergency Department, •Emergency Department Coverage And Medical Screening Examination, •Notification Of Patients Personal Physician, •Circumstances Under Which The Patient's Personal Physician Is To Be Notified Or Given Reports, •Patent Requests In The Emergency Department, •Inability To Contact Physician, •Continuing Education For Emergency Department Personnel, •Emergency Department Inservice Program, •Emergency Department Training Program Employee Health Program, •Health Program Of General Hospital, •Guidelines Of Care For Hospital Employees,

•Nursing Service Policy On Job Descriptions, •Job Description Emergency Room Supervisor, •Reasonable Accommodation For Handicapped Individuals, •Personnel Performing Special Procedures, •Special Procedures Performed By Nursing Personnel, •Patients That The LVN May Care For In The Emergency Department, •Personnel Who May Administer Drugs, •Emergency Department Triage, •Emergency Department Nurse Triage Sheet- Chest Pain, •Blood Pressure Triage Sheet, •Telephone Advice In The Emergency Department, •Patients Presenting To The Emergency Department, •Hospital Admission From The Emergency Department, •The Correction Of Emergency Department Chart Errors, •Nursing Service Policy On Legal Aspects Of Charting, •Terminology On Condition Of Patient, •Suggested Charting Guidelines, •Confidentiality Of Patent Information, •Release Of Information Or Material To Health And Legal Authorities, •Release Of Medical Information, •Emergency Department Control Register, •Instructions For Dictating By Medical Staff, •Standing, Verbal, And Telephone Orders In The Emergency Department, •Personnel Who May Receive Verbal Drug Orders From Physicians, •Identification Bracelets,

OVER 5,000 PAGES IF PRINTED!

•Handling And Safekeeping Of Patient's Valuables, •Medical Photographs With Consent, •Emergency Department Consent Forms And Requirements, •Treatment Of An Unconscious Or Unresponsive Patient, •Procedures Requiring Written Consent, •Leaving Hospital Against Advice, •Circumstances That Require The Patient To Return To The Emergency Department For Treatment, •Discharge Instructions To Patient Receiving Narcotics, •Evaluation Of Quality Of Care, •Transfer Or Referral Of Emergency Patients To Another Facility, •Transporting Children And Infants Requiring Mechanical Ventilatory Support, •Helicopter Arrivals, •Safety Policies And Procedures For The Care Of Oxygen Cylinders, •Admission Directly To Surgery, •Nursing Service Procedure To Prepare Patient For Surgery, •Visitors And Traffic Control, •Withholding Withdrawal Of Life-Sustaining Procedures From Terminally Ill Patients, •Coroner Cases To Be Reported, •Reports To Law Enforcement, •Patient Dead On Arrival In The Emergency Department, •Collection And Preservation Of Evidence From Patients Dead On Arrival In The Emergency Department, •Suspected Or Alleged Rape Victims, •Referrals Of Abused Abandoned And Neglected Children To County Child Protective Services, •Blood Specimen On DWI Arrests, •Policy On Reportable Communicable Diseases, •Combative Patents, •Management Of The Acutely Psychotic Patient, •Safety Measures For Unconscious Patients, •Management Of The Suicide Patient, •Guidelines For Determination Of Brain Death, •Procedure For Identification And Referral Of A Potential Organ/Tissue Donor, •Nursing Service Procedure For Vital Signs, •Policy For Maintaining The Integrity Of IV Infusion System, •Jehovah's Witness And Blood, •Insertion And Removal Of Nasogastric Tube, •Policy For Maintaining Integrity Of Closed Urinary Catheter Drainage System When

Transporting Patients Within Hospital, •Aseptic Technique For Dressing Changes, •Insertion Of Chest Tubes, •Protocol For Intravenous Tissue Plasminogen Activator In Evolving Myocardial Infarction, •Cardiopulmonary Resuscitation, •Care Of Hand Injuries In The Emergency Department, •Protocol For Head Injury, •Glasgow Coma Scale, •Contact Lens Removal, •Emergency Department Instructions For Eye Injuries, •Management Of Acute Upper Gastrointestinal Hemorrhage, •Patients Requesting Procedures Not Permitted At General Hospital, •Animal Bites Procedure, •Treatment Of Persons Exposed To Animals Which May Be Rabid, •Care Of The Burn Patient In The Emergency Department, •Hydrofluoric Acid Burns, •Initial Management Of Gunshot And Stab Wounds, •Management Of Poisonous Snakebite, •Management Of Acute Poisoning / Overdose, •Cyanide Antidote Package, •OSHA Guidelines To Prevent Possible Exposure To HBV And HIV, •Management Of Infected HIV Employees, •Management Of Parenteral And Mucous Membrane Exposures Of Employees, •Recall Follow-Up Lab And X-Ray Report Differ Or Not Available On Discharge, •Laboratory Test Results Alert Call Values (ACV), •Protocol For Radiation Imaging Of Women Of Childbearing Age Or Pregnant Women, •Safety Patent/ Visitor/Employee, •Electrical Equipment Checklist, •Laser Safety, •Oxygen Safety Rules, •Fire Prevention In Oxygen Enriched Atmosphere, •Nursing Service Policy On Security Bomb Threat, •Maximum Water Temperature, •Policy On Refrigerator Thermometers, •Nursing Service Policy On Infection Control, •Disposal Of Biological Contaminated Articles, •Respiratory Isolation, •Contact Isolation, •Management Of Victims Of Radioactive Contamination,

SEARCHABLE ELECTRONIC FILES!

•Cleaning The Emergency Department, •Disposition Of Disposable Syringes And Needles, •Cleaning, Disinfection And Sterilization, •The Decontamination Room, •Decontamination Of Supplies And Instruments In Emergency Department, •Variance And Occurrence Reporting, •Medication Incident Reports, •Reporting Of Incidents Involving Medication And Treatment Errors, •Reporting Of Incidents Involving Patents, Visitors Or Volunteers, •Policy On Medication Errors, •Policy On Incidents And Quality Assessment, •Nursing Service Procedure For Devices For Restriction Of Movement, •Smoking Regulations, •Role Of Emergency Department In The Hospital Disaster Plan, •Internal Disaster Plan, •Hospital Recall Procedures, •Thermonuclear Attack, •Quality Assurance Mechanisms In The Emergency Department, •Review Of Emergency Department Records (Quality Control Mechanisms), •Emergency Patient Follow-Up For X-Ray, Lab, And EKG, •Protocols: Cardiac Arrest, Respiratory Arrest, Suspected Acute Myocardial Infarction, Trauma, Thermal Injuries, Respiratory Distress, Shock, Heat Exposure, Hypothermia/Cold Injuries, Hazardous Materials Exposure, OB/GYN (Childbirth), Medical Emergencies, Pediatric Considerations, Behavioral Emergencies, Radio Failure, Disaster, Initial Management Of Patients With Multiple Injuries, Traumatically Amputated Parts,

Guidelines For Management Of Amputated Parts, Protocol For Thermal Injuries, Management Of Heat Illness, Cold Water Near Drowning, Drowning/Hypothermia, Hazardous Material Exposure, •Emergency Services, •Protocol For Childbirth, •Protocol For Allergic Reaction, EMT Standing Orders, •Pediatric Normal Vital Signs, •Dispensing Medications, •Emergency Drug Supply, •Dispensing Drugs To Emergency Department Patents, •Insulin Administration, •Insulin Reaction, •Policy On Injections, •Policy On The Emergency Department Nurse Giving Injections In The Absence Of The Physician, •Observation Of Patent After Receiving Medications In The Emergency Department, •Policy On Observation Period Following Injection Of Medication, •Patient's Drugs Brought To Hospital, •Administration Of Medication Via A Nasogastric Tube And/Or Gastrostomy Tube, •Emergency Department Drug Inventory And Dispensing List, Emergency Department Trauma Room Inventory, •Nursing Policy Concerning The Counting Of Narcotics, •Controlled Substance Audits, •Daily Control Drug Count Sheet, •Emergency Drug Cart, •Use Of Heart Monitor, •Policy On Emergency Crash Cart Supplies And Equipment, •Policy On Defibrillation, •Checking Emergency Equipment And Crash Cart, •Diabetic States, •Nursing Service Policy On Insulin, •Tetanus And Rabies Prevention, •Nursing Service Policy On Oxygen Therapy, •Respiratory Therapy, •Oxygen Administration, •Location, Procurement And Storage Of Blood, Equipment, Pharmaceuticals And Supplies, •Nursing Service Policy On Supply Check, •Eye Tray Contents, •Bomb Marrow Tray Contents, •Intravenous (IV) Tray Contents, •Paracetesis Tray Contents, •Obstetrics Precipitation Tray Contents, •Burn Tray Contents, •Spinal Tray Contents, •Thoracentsis Tray Contents, •Vaginal tray Contents, •Equipment Failure, •Preventive Maintenance, •Ambulance Supply Exchange System, •Abbreviations Recommended As Acceptable For Use In Hospital Records, •Conversion Tables, •Formula Tables, •Crash Cart Medications, •Crash Cart Contents/ Inventory/Checklist, •Pediatric Crash Cart, •ALS Drug Box, •Medication Incompatibility Chart, •Crash Cart/Defibrillator Check Log, •Consent for HIV Testing, •Ambulance Run Report, •Animal Bite Report, •Absenteeism Log,

UNIVERSAL ADOBE ACROBAT PDF FILES!

•Burn Chart, •Bomb Threat, •Consultation Sheet, •Referral Consult Form, •Cardiopulmonary Resuscitation Record, •Consent Form, •Authorization For Treatment, •Request To Withhold Public Release Of Information, •Agreement For Blood Transfusion, •Refusal To Permit Blood Transfusion, •Leaving Hospital Against Advice, •Refusal To Submit To Treatment, •Consent To Photograph, •Release To Private Physician, •Permission For Use Of Restraints, •Consent For Injection Of Contrast Media, •Patient Complaint Form, •Report Of Actual Or Suspected Child Abuse Or Neglect, •Communication Log. [Notice: Viewing or printing the files on the SHR 2004 CD-ROM Disk requires the free Adobe Acrobat Reader 6.0 or later. This program is included on many computers or can be downloaded from the internet.].

SOME OF THE INFORMATION AND FORMS ADDED FOR 2004!!

Absentee List, Agreement For Payment, Ambulance Activity Report, Ambulance Run Report, Animal Bite, Anticoagulation Record, Arterial Blood Gas Report Form, Authorization for Removal of Medical Devices after death, Authorization to Treat a Minor Form, Bed Patient Turn Record, Blank Monthly Calendar, Blood Pressure Checks Form, Blood Test Request by Peace officer, Blood Transfusion Refusal, Blood Transfusion Consent, Bomb Threat Check List, Burn Percent Estimator, Cardiopulmonary Arrest Procedure, Cardiopulmonary Resuscitation Record, Certificate for Athletics, Certificate of Terminal Condition, Chain of Custody Lab Form, Clinical Pathways, Code Team Report, Colonoscopy Record, Complaint Forms, Consent for Autopsy, Consent for Drug Screening, Consent for Legal Blood Alcohol Exam, Consent Forms, Consent HIV Test, Consent to Dispose Dead Fetus, Consent to Photograph, Consultation Sheet, CPR Evaluation, CPR Report, Daily ER Radiology Record, Decontamination Record, Diabetes Flow Sheet, Diabetes Mellitus Minimum Practice Recommendations Flow Sheet, Diabetes Mellitus Recommendations Flow Sheet, Diabetic Control Chart, Disaster Control / Call Schedule, Disaster Sign In Sheet, Discharge Instructions, Discharge Instructions: Narcotics, Discharge Summary Form, Drug Reaction Report, Electrocardiographic Report, Emergency Department Communication Log, Emergency Department Monthly Medical Director's Report, Emergency Department Patient Management Guideline, Emergency Department Physician Orientation Manual, Emergency Department Referral to Primary Care Physician Form, Emergency Physician Initial Interpretation and Variance Report, Emergency Physician Sign-in Time Sheet, Emergency Room Acuity Level Charging, Emergency Room Log, Employee Call in Absence Report, Employee Code of Conduct, Employee Evaluations, Employee Health Records, Employee Illness Report, Employee Leave Request, Employee Medication and Testing Record, Employee of the Month Ballot, Employment Application, ER Call/Referral List, ER Dispensing Log, ER Follow Up Phone Calls, ER Lab Correlation and Follow up Form, ER Patients Information/Instruction Sheet, ER Stats Form, Esophagogastroduodenoscopy Record, Facility Site Review Checklist, Fever Management: Infants and Children with Sickle Cell Anemia, Financial Information Form, Flow Sheets, Funeral Home Release, Glasgow Coma Scale, Glasgow Coma Scale and Admission Guidelines, Guidelines to prevent Wrong Site Surgery., History and Physical Exams, Hospital Emergency Preparedness Management Plan, Hospital Facts Sheet, Hospital home health policies and procedures, Hospital Medical Equipment Management Plan, Hospital Safety Management Plan, Hospital Security Management Plan, Hospital Utilities Management Plan, Immunizations Contraindications and Precautions, Incident Report, Infection Control Worksheet, Infection Report, Injection of Contrast Media Consent, Intake / Output Flow Sheets, Laboratory Request Forms, Level of Treatment Order Record, Mammogram Form, Medical Management of patients with multiple consultants, Medical Records / Health Information Documentation, Medical Records Request, Medical Staff Applications, Medical Staff Bylaws, Rules and Regulations, Medication Administration Record, Medication Destruction Record, Medication Error Report, Motor Vehicle Accident Information Form, MRI procedure Screening Form, Narcotic Dispensing Record, Nursing Records, Organ Donation Consent, Organization Chart, Orientation Checklist, Outpatient Clearance for Surgery, Outpatient Referral Request, Pathology Report, Patient Satisfaction Survey, Patient's Rights and Responsibilities, Pediatric Assessment Form, Personal Items Inventory, Personnel Policies, Personnel Policy and Employee Handbook, Photograph Consent Form, Physician Hospital Short Stay Record, Physician Independent Contractor Agreement, Physician Medical Record on the Newborn, Physician Orders, Physician Orders: MI/Angina, Heparin & Coumadin, CHF, TNK Protocol, Aggrastat Protocol, and Chest Pain., Policies, Procedures, Protocols, Forms, Checklists, Guidelines, Documentation, Information, •Policy: Administration of Controlled Substances in the ER, Policy: Harassment Policy, Policy: Latex Precautions, Policy: Referral of Suspected Child Abuse or Neglect, Policy: Sexual Assault Procedures in ER, Post Endoscopy Instructions, Preventive Care Flow Sheets, Preventive Care Guidelines, Adult and Pediatric, Problem List, Procedure for making corrections in patient documents, Promissory Note, Quality Assurance Forms, Quality Assurance: Against Medical Advice (AMA), Quality Assurance: Chart Peer Review, Quality Assurance: Chart Review, Quality Assurance: Diagnostic Test done in the ER, Quality Assurance: Reducing Medication Errors of Verbal Orders, Quality Improvement Monitor – Emergency Room, Radiology Medical Records Release, Radiology Provisional Interpretation Form, Radiology Request Form, Radiology: Informed Consent for Women of Child Bearing Age, Reference Request, Refrigeration Temperature Log, Registration Forms, Registration Information Form, Release from ER to Private Physician Form, Release of Medical Information Forms, Release of Responsibility / Against Medical Advice, Release to Funeral Home, Report of Death / Release to Funeral Home, Reporting of Suspected Child Abuse, Responding to

a Potential Claims Situation, Restraint Checklist, Restraint Permission, Sedation Record, Sexual Assault Forms, Sign In Sheets, Skin Care, Snake Bite Protocol / Physician's Orders / Flow Sheet, Specialist List, Specimen Verification Form, Telephone Advice Form, Terminal Ill Patients Forms, Time allocation form for hospital based physicians, Transfer Forms, Trauma Alert / Activation Worksheet and Sign In Sheet, Triage / Ambulance Call In Report Form, Triage Form, Tuberculosis Questionnaire, Unusual Occurrence Report, Vaccination Consent Form, Vaccine Administration Record, Ventilator Flow Sheet, Vital Signs Graphic Sheet, Warning to Funeral Home of Possible Contagious Diseases, Weight Based Heparin Dosing Protocol, Work release Form AND MUCH MORE!



HISTORY AND PHYSICAL FORMS FOR PHYSICIANS, NURSES, EMERGENCY DEPARTMENTS, CLINICS, NURSING HOMES, AND PHYSICIAN'S OFFICES INCLUDE:

CHIEF COMPLAINT FORMS

Abdominal Pain Form
Back Pain Form
Chest Pain Form
Extremity Injury Form
GI Bleeding Form
Head Injury Form
Laceration / Wound Form
MVA and Trauma Form
Pediatric Fever Form
Presentation Form
Respiratory Problems Form

PHYSICAL EXAM FORMS

Cardiovascular Examination Form
ENT Examination Form
Eye Examination Form
Genitourinary Examination Form
Hematologic Examination Form
Multi System Examination Form
Musculoskeletal Examination Form
Neurologic Examination Form
Psychiatric Examination Form
Respiratory Examination Form
Skin Examination Form

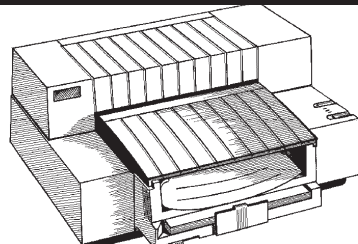
PHYSICIAN AND NURSE FORMS

Physician Complete Examination Form
Physician Past History / Review of Systems Forms
Physician Continuation Form
Physician Medical Data Summary Form
Physician Visit History Form
Nurse Complete Assessment Form
Nurse Continuation Form

15 Day, 100% Satisfaction Guarantee

If you are not satisfied with the information in the Starr Healthcare Reference, inform us in writing and return the product in good condition within 15 days and we will refund your payment.

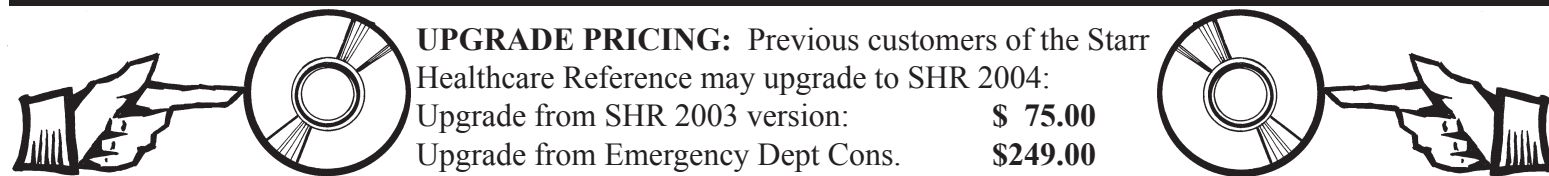
THE STARR HEALTHCARE REFERENCE 2004



If printed, the CD-ROM contains over 5,000 pages of information!

	PRICE
Sales Tax Texas Healthcare Facilities	\$ 525.00
TOTALS:	\$ 043.32
Texas Healthcare Facilities	\$ 568.32
Non Texas Healthcare Facilities	\$ 525.00

THE STARR HEALTHCARE REFERENCE 2004



UPGRADE PRICING: Previous customers of the Starr Healthcare Reference may upgrade to SHR 2004:
 Upgrade from SHR 2003 version: **\$ 75.00**
 Upgrade from Emergency Dept Cons. **\$249.00**

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THE STARR HEALTHCARE REFERENCE 2004

Nursing Directors evaluation of The Starr Healthcare Reference !!

“An enormous amount of information.”

“A time saver.”

“Thank-you for sending this to us right away. The Emergency Room manager called to inform me that she is very pleased with your product. It was much better than she expected.”

“The amount of money saved in additional staff hours that would have been required to update our Emergency Department Manual more than made up for the cost of this information.”

Healthcare information for: **Hospitals, Nursing Homes, Physicians, Home Health Agencies, Emergency Departments, Critical Care Units, Nurses, and Clinics.**

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Dear Nursing Services Director:

Starr Vision Productions is proud to announce the Starr Healthcare Reference 2004. Available now, this updated reference source contains almost double the information of the Starr Hospital Reference 2003. Many healthcare facilities have been using this reference source for many years. We have now updated and added extensive additional information on policies, procedures, and forms. The product has been renamed the Starr healthcare Reference 2004 to reflect its healthcare industry-wide information. SHR 2004 now contains information and forms for hospitals, nursing homes, clinics, home health agencies, emergency departments, critical care units, nurses, and physicians.

Many of these policies, procedures, and protocols can be used as a basic reference starting point in reviewing your healthcare facility's policies, procedures, and protocols. Examine sample forms before trying to design one for your healthcare facility. You will more than likely find a form that can be adapted to your task.

Medical care standards should be as precise as possible because small deviations from proper procedure can have disastrous consequences. The best way to define medical care standards is to write policies, procedures, and protocols that carefully describe how to perform in a given situation. The Starr Healthcare Reference 2004 can provide that needed help to carefully write or update policies, procedures, and protocols required in the emergency department, critical care unit, clinic, home health agency, nursing home, or hospital. Having all this information on a computer CD-ROM disk will eliminate the need to manually search books and manuals for various policies and procedures. This will save valuable time in editing and writing a policy or procedure.

With the computer CD-ROM disk of the Starr Healthcare Reference 2004 you can:

1. Save valuable time in typing, editing, updating, and printing a policy or procedure.
2. Start with a framework to develop your policies.
3. Refer to these policies and procedures to aid in making your existing policies and procedures as complete as possible.
4. Quickly locate policy and procedure references on the computer.
5. Find new policies to use at your healthcare facility.
6. Save hundreds of hours in committee meetings.



Sincerely,
 Alfred Ricks, M.D.
 President

NEW FOR 2004!!!!
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